CCPD PROPERTY/EVIDENCE DAILY OBSERVATION REPORT

Report No.____

Trainee:			Trainer: _		\mathcal{A}					
Date:										
Level of Activity:	Slow 1	2 3 4	5 Busy							
Assignment or reason	for no evalu	uation:								
RATING INSTRUCT	TONS: Circ	ele observed	hehavior o	n the sca	le helow	, Comme	nt on the mi	ost and l	oast -	
satisfactory performa										
not observed, circle "									oove. Ij	
If the Trainee is in ren						1,111		•		
ij ine 11 amee is in 1 e.		ing encent in		contact con						
RATING SCALE: Needs		Improvement		Accei	otable		Superior			
	1	2 3		4 5			6			
BEHAVIOR:							NO R	Γ NRT		
1. Appearance/A	ttendance				1 2 3	4 5 6 7	() () ()		
2. Acceptance of					1 2 3	4 5 6 7				
3. Behavior with	Peers						() (
4. Attitude Towa	rd Property	Evidence W	'ork				() (
5. Motivation an	d Effort						() (
6. Relationships	with Citizer	s & Internal	Customers	S	1 2 3	4 5 6 7	() () ()		
KNOWLEDGE:										
7. Department/City/Unit Policies & Procedures					1 2 3	4 5 6 7	() ()) ()		
8. Department and Community Resources										
9. Resource Use/	Note Taking	g/Accuracy/	Completen	ess	1 2 3	4 5 6 7	() () ()		
PERFORMANCE/SI	KILLS:									
10. Daily Duties:	Routine				1 2 3	4 5 6 7	' () (]) ()		
11. Daily Duties:	Complex/ H	igh Volume			1 2 3	4 5 6 7	() ()) ()		
12. Detail/Neatnes	_				1 2 3	4 5 6 7	() ()) ()		
13. Corresponden					1 2 3	4 5 6 7	() ()) ()		
14. Judgment/Dec		g/Problem S	Solving		1 2 3	4 5 6 7	' () () ()		
15. Multifunction	=					4 5 6 7	. ,) ()		
16. RMS & PEMS	S					4 5 6 7	() () ()		
17. Other:						4 5 6 7	` ′ ` `) ()		
18. CCIC/NCIC &	c CO Courts	Database			1 2 3	4 5 6 7) ()		
Total Minutes of Rem	iedial Traini	ng:								

The most satisfactory area of performance was ratin A specific incident, which demonstrates today's performance.	g categoryormance in this area, is	·	
	·		
The least satisfactory area of performance was rating A specific incident, which demonstrates today's performance.	g category formance in this area, is	·	
Documentation of performance and comments: Category #			
			<u> </u>
			_
Use Narrative continuation form for further inform	ation.		_
Гrainee Signature		Date	
Γrainer(s) Signature	Date		
Property/Evidence Supervisor Signature		Date	Commerce
			Quality Community for a Lifetime

NARRATIVE CONTINUATION FORM

Category #	

